



Lithium-Ion Battery Ad Hoc Subcommittee 2025 Charter

MISSION STATEMENT

The FIRESCOPE Lithium-Ion Battery Ad Hoc Subcommittee has been established to improve response to all kinds of battery emergencies from both an operational and technical perspective. The subcommittee will strive to produce products utilizing a best practice model, free of political or geographic bias, drawing upon the experience and knowledge gained in the delivery of public service by all members in accordance with all FIRESCOPE policies and procedures.

RESPONSIBILITIES

1. Develop, maintain, and gain approval from the Task Force for a “Plan of Work” consistent with the subcommittee’s mission.
2. Collaborate with other members, appropriate stakeholders and subject matter experts on issues related to the “Plan of Work” to insure integration of a broad range of ideas in the final product.
3. Develop and maintain FIRESCOPE documents and products specific to the “Plan of Work.”
4. Present a single document for each “Plan of Work” project representative of subcommittee consensus.
5. Work with other FIRESCOPE subcommittees as appropriate to collaborate on projects that involve multiple disciplines.
6. Facilitate communications and inter-agency cooperation with local, state, tribal, and federal partners.
7. Review current training, certification, and qualification requirements representative of the subcommittee’s mission and make recommendations for consistency and enhancement.
8. Develop as necessary or required, position manuals, task books, training materials and courses and other documents for use in filling ICS positions related to the subcommittee’s mission.



9. Review and revise documents and ICS structure related to the subcommittee's mission.
10. Maintain accurate confidential and non-confidential membership rosters for the subcommittee.
11. Report to the FIRESCOPE Task Force Liaison assigned to the Subcommittee.
12. Complete other assignments as deemed appropriate by the Task Force.

AD HOC Subcommittees

Ad Hoc groups may be established by the subcommittee when appropriate. Ad Hoc group members shall be from the approved subcommittee roster.

MEMBERSHIP

Members will be representatives of the California Fire Service and be based on the issues identified in the "Plan of Work" and the subsequent level of technical expertise required to ensure statewide representation. Members shall be approved by the FIRESCOPE Task Force and may include, but are not limited to:

- State agencies such as CALFIRE and CalOES
- Federal agencies
- Local agencies representative of the CalOES Mutual Aid Regions, cities, counties and rural areas.

Associate Advisors may be assigned from interested non-fire service groups to provide technical expertise with the approval of the Task Force.

OFFICERS

The Officers of the FIRESCOPE Hazardous Materials Subcommittee will be the positions of Chair, Vice Chair and Secretary. All Officers must be active members of the subcommittee. Officers will be selected annually on a calendar year basis, January 1 to December 31.

The Chair will be responsible for managing the subcommittee to accomplish the annual "Plan of Work" in accordance with the FIRESCOPE Decision Process and providing status reports on the subcommittee's efforts to the designated FIRESCOPE Task Force Liaison.



MEETINGS

At least one meeting will be held annually. Additional meetings will be held as necessary to accomplish the goals and objectives of the FIRESCOPE Communications Subcommittee "Plan of Work". Meetings will be held so they do not conflict with Task Force meetings.